

DIVISION OF CHILD CARE AND EARLY LEARNING

CHILD CARE CENTER MONITORING CHECKLIST

FACILITY N	IAME				CAPACITY	MONITORIN	G DATE	
STREET ADDRESS CITY STATE ZIP CODE								
EVALUATO	R'S NAME	:	OFFICE		TELEPHONE N	IMBER		
LVALOATIC	71 0 147 WIL		011102		TELET HOME IN	OINDLIC		
CODES								
		ot applicable D – Discusse		pserved				
C – Compliance N – Noncompliance W - Waiver exception granted								
POSTING								
		Licensed visibly posted. (WAC 388-295-7080)						
		Disaster preparedness plan and emergency numbers posted. (WAC 388-295-7080)						
	3.	3. Menu that reflects appropriate meal patterns posted. (WAC 388-295-7080)						
RECORD KEEPING								
	4.	4. Documentation of monthly fire drills. (WAC 388-295-7080)						
<u></u>	5.	. Maintains sign in/out sheets for parent signature. (WAC 388-295-7030)						
	6.	6. Child and staff records complete based on sampling of files (see page 2). (WAC 388-295-7010, 7050)						
		7. Provider in compliance with insurance requirements. (RCW 74.15.340)						
MEDICATION AND FIRST AID								
		8. Staff present in each area with current CPR/First Aid card. (WAC 388-295-1100)						
		9. Medications and toxics safely stored. (WAC 388-295-3070, 5060)						
	10.	10. First Aid supplies are available. (WAC 388-295-5010)						
GENERAL SAFETY AND SANITATION								
	11.	11. Premises are safe, sanitary, free of hazards and in good repair. (WAC 388-295-5020, 5040)						
	12.	Outdoor equipment and ground cover maintained to prevent injury. (WAC 388-295-2130)						
	13.	B. Diaper changing area is sanitary and adjacent to handwashing sink. (WAC 388-295-4120)						
·		14. Staff routinely wash hands, surfaces, and equipment. (WAC 388-295-3020, 5040)						
STAFFING								
OTATI		Children are within continuous vis	ual and auditory sun	ervision (WAC 388-295-20	90)			
		5. Children are within continuous visual <u>and</u> auditory supervision. (WAC 388-295-2090)						
		16. Staff understand mandatory child abuse/neglect reporting requirements. (WAC 388-295-6040)						
	17. Staff/child ratios are within licensing standards: (WAC 388-295-2090)							
	Group size: Child/staff ratio:							
	18.	18. Staff positively interacts with, disciplines, and guides children. (WAC 388-295-2030)						
	19.	19. New director or program supervisor has submitted required reference, resume and education documentation,						
	if applicable. (WAC 388-295-1010)							
PROGRAM, ACTIVITIES, AND ROUTINES								
	20. Current, written, developmentally appropriate activity schedule available. (WAC 388-295-2010)							
	21.	1. Daily routines provide children with a variety of options including large and small muscle activiites. (WAC 388-295-2010)						
	22.	22. Learning and play materials: (WAC 388-295-2010)						
sufficient quantity developmentally appropriate accessible culturally relevant								
23. Outdoor play equipment promotes child's active play, physical development, and coordination. (WAC 388-295-2010)								
	23. Outdoor play equipment promotes child's active play, physical development, and coordination. (WAC 366-293-2010) 24. Activity observed (if additional space is needed, use "Observations," page 2):							
24. Activity observed (ii additional space is needed, use Observations, page 2).								
LICENSEE	S SIGNAT	URE	DATE	EVALUATOR'S SIGNATURE			DATE	

CHILD CARE CENTER MONITORING CHECKLIST **STAFFING** PHOTO COPY SS OR EIN HIV/AID S/BBP TRAIN-ING STARS TRAINING CRIMINAL HISTORY CHECK FOOD HANDLER'S PERMIT PROGRAM ORIENT-ATION EMPLOYMENT APPLICATION AGE REQUIRE-MENT FIRST AID PHOTO ID TB TEST CPR CARD STAFF'S NAME INITIAL ON-RECORDS, REPORTING, AND POSTING HEALTH CARE PROVIDER MEDICATION AUTHOR-IZATION MEDIC-ATION DISPENSED PHYSICAL EXAMINATION DATE ENROLLMENT APPLICATION HEALTH HISTORY IMMUNIZ-ATIONS MEDICAL CONSENT INDIVIDUAL HEALTH PLAN PARENT COMMUNICATION CHILD'S NAME **COMMENTS AND RECOMMENDATIONS**